

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, March 16, 2023 at the Warren County Learning Center with the following officers present – Brian Jordan, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison-Clerk-Treasurer, Ingrid Barce-Town Attorney, Amy Cushman, Melinda Story, Kevin Strickler, Dave Watkins, Wade Armes, Ryan White, Michele Stucky, Randy Wurtsbaugh, Rachael Coleman, Mark Coleman, Sharon Hutchison, Mike Kay, Stephenie VanLeer, Eric Akerman, Sandy Grady, Phyl Pattengale, Beth Parrish, and Vickie Strickler, telephonically.

Brian Jordan called the meeting to order.

Paul Coffman made a motion to approve February meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to approve monthly claims presented. Jim Lanham seconded the motion. Voted and passed.

Council reappointed Christopher Crawford to the Library Board. Motion made by Paul Coffman and seconded by Jim Lanham. Voted and passed.

Ingrid Barce discussed the lease for the Senior Center. The lease will be for a two-year term that will automatically renew until terminated. Once liability insurance information is collected for the senior center, the lease will be completed and presented to the board of the Senior Center for signing.

Ingrid Barce opened the UBO Hearing.

Mark Coleman provided an update on the property at 702 Warren Street.

Jim Lanham made a motion to affirm and modify the Coleman's current UBO to allow sixty more days to get the property at 702 Warren Street sold. Brian Jordan seconded the motion. Voted and passed.

Ingrid Barce advised the Coleman's to return at the May 18th meeting to provide an update.

Dave Watkins provided an update on the UBO for his property at 220 E. Second Street. Dave advised the shed has been removed and cleaned up.

Jim Lanham made a motion to conditionally release the UBO on Dave Watkin's property, dependent upon passing inspection by John Kuiper. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce stated the UBO process will begin on 7 N. Monroe Street due to no compliance with letter request to fix structural issues on property.

Randy Wurtsbaugh discussed the possibility of the Town making the traffic flow around the park one-way. Council tabled for further review and discussion.

Mike Kay and Eric Akerman presented and discussed the insurance premium renewals for the Town, including the worker's compensation package renewal. Coverage has increased on personal property and equipment. The Town's insurance policy premium has increased and the worker's compensation premium has decreased.

Paul Coffman made a motion to approve the insurance package renewals presented. Jim Lanham seconded the motion. Voted and passed.

Vickie Strickler stated the gaming license paperwork needs completed as soon as possible and requested Ingrid and Mike help complete it.

Vickie Strickler discussed work being done on the concession stand and discussed the possibility of having a mural painted on the side of the building. The ball program will pay the artist fees. Council stated they were ok with the mural being painted on the concession stand.

Ryan White presented the five-year park plan to the Council, which will be submitted to the IDNR for a grant, upon council approval.

Brian Jordan made a motion to approve the five-year park plan as presented. Paul Coffman seconded the motion. Voted and passed.

Amy Cushman discussed having a Town Easter Egg Hunt on April 16th from 1:00 p.m.-2:00 p.m. at the Williamsport Town Park. Council stated this was fine.

Paul Coffman made a motion to approve the Easter event at the Williamsport Town Park. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman discussed the HWC proposal concerning writing the IDNR grant for the Town.

Paul Coffman made a motion to conditionally approve HWC's grant writing proposal, upon HWC moving their completion date to May 17th. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler discussed the bid opening for the Community Crossing Matching Grant. HWC's recommendation was Midwest Paving.

Paul Coffman made a motion to accept the proposal from Midwest Paving. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler discussed removing two trees on Lincoln Street. Ingrid will draft and send a letter to the property owners of 111 Lincoln Street concerning the tree removal.

Kevin Strickler discussed moving trees from the sewer plant to some of the town's parks. Country Gardens will be moving the trees. The cost per tree is \$323.00.

Paul Coffman made a motion to move up to twenty trees. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison discussed the quote from Keller PC for cameras at the park.

Brian Jordan made a motion to approve the quote from Keller PC in the amount of \$4,767.66 for security cameras at the park. Jim Lanham seconded the motion. Voted and passed.

Brian Jordan discussed a donation letter from the library for their summer reading program.

Jim Lanham made a motion to approve a \$500.00 donation to the library reading program. Paul Coffman seconded the motion. Voted and passed.

Brian Jordan discussed having a second town cleanup on Saturday, May 20th.

Paul Coffman made a motion to move forward with adding a second town cleanup. Jim Lanham seconded the motion. Voted and passed.

Council discussed the possibility of adding town provided trash service for Williamsport.

Brian Jordan discussed the electric service for the Warren County 4-H Fair's commercial tent. A quote from Thompson Electric in the amount of \$3,920.00 for a new electrical panel was presented.

Paul Coffman made a motion to approve the quote presented from Thompson Electric. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler discussed HWC's request to designate Brian Jordan as the signatory for the Asset Management Plan once it is completed.

Paul Coffman made a motion to designate Brian Jordan as the signatory for the Asset Management Plan. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman discussed the new LEDO contract proposal.

Brian Jordan made a motion to approve the new LEDO contract proposal in the amount of \$15,000.00. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman discussed using Krohn & Associates for an electric utility rate study and Therber, Brock, and Associates for water, sewer, and storm water utilities.

Amy Cushman presented the council with leak adjustments.

Brian Jordan made a motion to approve the two leak adjustments presented. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce presented the Council with a resolution for the Town's purchase of real estate.

Paul Coffman made a motion to approve resolution 2023-0316. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman requested the attorneys draft a lease for the 4-H buildings at the park.

Jim Lanham made a motion to adjourn. Paul Coffman seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael D. Hutchins W. R. [Signature]
 President
[Signature]
 Member
James E. Lanham
 Member