

A Special meeting of the Town Council of the Town of Williamsport was held at 11:00 a.m. on Wednesday, December 13, 2023 at Williamsport Town Hall with the following officers present – Brian Jordan, Council President, and Council members Paul Coffman and Jim Lanham. Also present were Clerk-Treasurer, Mike Hutchison, Amy Cushman, Melinda Story, and Ingrid Barce.

Brian Jordan opened the special meeting.

The purpose of the special meeting is to discuss the bond ordinance for the water project.

Ingrid Barce discussed the Town's upcoming water project.

Jim Lanham made a motion to approve the bond ordinance for the water project. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to adjourn the meeting. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council, the meeting was adjourned.

ATTEST

Michael D. Hutchison

W. B. Jordan

President

Paul S. Coffman

Member

James E. Lanham

Member

A meeting of the Town Council of the Town of Williamsport was held at 5:30 p.m. on Thursday, December 21, 2023 at the Warren County Learning Center with the following present – Council President, Brian Jordan, and Council Members Paul Coffman and Jim Lanham, also present were Mike Hutchison-Clerk Treasurer and Amy Cushman.

Brian Jordan called the meeting to order.

Jim Lanham made a motion to approve the November Disconnect Hearing minutes. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael B Hutchison W. B. [Signature]
President
[Signature]
Member
James E Lanham
Member

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, December 21, 2023 at the Warren County Learning Center with the following officers present – Brian Jordan, Council President and Council Members Paul Coffman and Jim Lanham. Also present were Mike Hutchison-Clerk-Treasurer, Ingrid Barce-Town Attorney, Amy Cushman, Melinda Story, Kevin Strickler, Ted Latoz, Ryan White, Kathy Fultz, and Ben Dispennett.

Brian Jordan called the meeting to order.

Paul Coffman made a motion to approve the November meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to approve monthly claims as presented. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce stated there were three property maintenance complaints issued on the following properties: 4 Jackson Street, 722 North Street, 710 N. Monroe Street.

Kathy Fultz asked about drainage issues on her property. Ingrid Barce stated after reviewing all documentation received from Kathy Fultz's attorney, the drainage concerns are a private property issue.

Ryan White discussed the park and recreation budget, speed bumps, and one-way traffic flow around Williamsport Town Park.

Kevin Strickler stated the 2023-2 Community Crossing Matching Grant Bid Opening will be held on January 9th at a location TBD.

Kevin Strickler stated the Town currently has two dump trucks and a backhoe under repair. The bucket truck for the Town also required repairs this month.

Ted Latoz discussed CAD fees that the Town will begin incurring in 2025.

Mike Hutchison stated all elected officials have signed the Town's Nepotism and Direct Line of Supervision Policies for 2024.

Mike Hutchison stated \$3,000.00 needs encumbered from 2023 P&R to 2024 for lines being painted on the basketball courts.

Brian Jordan made a motion to encumber the funds from P&R as stated. Paul Coffman seconded the motion. Voted and passed.

Mike Hutchison stated two outstanding checks issued by the Town need to be written off. One in the amount of \$50.77 and the other in the amount of \$140.00.

Paul Coffman made the motion to write off the two outstanding checks as discussed. Brian Jordan seconded the motion. Voted and passed.

Brian Jordan discussed the appointment for the Area Plan Commission.

Jim Lanham made a motion to appoint Ruann Marks to the Area Plan Commission. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman requested adding an agenda item to the special meeting on January 29th regarding retiree replacement.

Paul Coffman discussed increasing each park board member's quarterly pay by \$50.00/per quarter.

Paul Coffman made a motion to increase the quarterly pay for park board member's as discussed. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to pay Brian Jordan \$500.00 for the year for planting and maintaining the Town's flowers. Jim Lanham seconded the motion. Brian Jordan abstained. Voted and passed.

Amy Cushman presented one leak adjustment spanning two billing cycles and totaling \$504.22.

Paul Coffman made a motion to approve the leak adjustment as presented. Jim Lanham seconded the motion. Voted and passed.

Amy Cushman presented year-end outstanding utility account write offs totaling \$9,490.46.

Jim Lanham made a motion to approve the utility account write offs as presented. Paul Coffman seconded the motion. Voted and passed.

Melinda Story discussed a fee incurred for obtaining a crash report.

Council agreed the fee needs to be included in the invoice issued to the person causing the damage to the Town property.

Ingrid Barce presented the Council with a resolution concerning designating Brian Jordan as the SRF Authorized Signatory.

Paul Coffman made a motion to approve Resolution 2023-1221. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce presented the Council with an ordinance concerning the construction of right-of-ways. The ordinance can be amended, if needed.

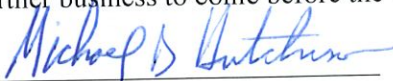
Jim Lanham made a motion to approve Ordinance 2023-1221. Paul Coffman seconded the motion. Voted and passed.

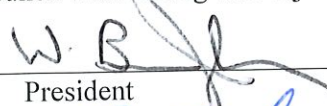
Ben Dispennett discussed bids for the Wabash River Greenway Project and READI 2.0.

Brian Jordan made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

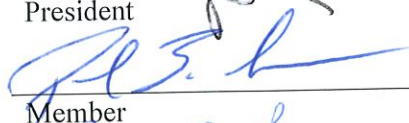
With no further business to come before the Council the meeting was adjourned.

ATTEST





President



Member



Member