

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, January 19, 2023 at the Warren County Learning Center with the following officers present – Brian Jordan, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison-Clerk-Treasurer, Ingrid Barce-Town Attorney, Amy Cushman, Melinda Story, Kevin Strickler, Vickie Strickler, Miles Stucky, Michele Stucky, Mark Coleman, Rachael Coleman, Emily Greene, Brian Greene, John Kuiper, Ted Latoz, Wade Armes, Mark Hutson, Denise Jenkins, William Jenkins, David Darner, Demi Darner, Ryan White, Alaina White, Marissa Rickey, Claire Nern, Hillary Budreau, Tawnia Adams, Lynnzey Gray, Andrew Gray, and Raymond Brown.

Paul Coffman called the meeting to order.

Paul Coffman made a motion to appoint Brian Jordan as Williamsport town council president. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to approve First Financial Bank as the Town's primary financial institution. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to approve The Review Republican as the Town's primary source of publication. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to retain Barce & Redlin as Town counsel. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to approve December's regular meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to approve the two December special meeting's minutes. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to approve monthly claims presented. Paul Coffman seconded the motion. Voted and passed.

Andrew Gray discussed restricted parking on north Monroe Street. Ted Latoz stated there are enforcement issues with the new restricted parking on north Monroe Street due to on-duty hours for Williamsport officers. After discussion, Council tabled pending further investigation.

Warren County Youth Council members, Emily Greene, Marissa Rickey, Claire Nern, and Alaina White, discussed an awarded grant and their idea to open a non-profit café in Williamsport with free WIFI access for the community.

Ingrid Barce opened the UBO Hearing.

Ingrid Barce swore in building inspector, John Kuiper. Mark Coleman's property at 702 Warren Street was discussed. No action has been taken to comply with UBO order. Mark Coleman was sworn in. Mr. Coleman stated they are going to be selling the property, but are having trouble with property ownership within the family. Removal of the unsafe structures will be a stipulation of the sale of the property. Ingrid Barce advised the UBO be affirmed and modified to allow an additional thirty days and that the Coleman's return for the February 16th UBO hearing to provide an update. If no progress by the end of the summer, the Town could consider completing the work to remove the unsafe buildings and placing a lien on the property.

Jim Lanham made a motion to affirm and modify the order on 702 Warren Street as advised by Town Counsel. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce stated a property maintenance letter was sent to William and Denise Jenkins concerning 116 W Third Street. John Kuiper stated the property he inspected was the incorrect property. Denise Jenkins discussed the progress being made to her property and stated she hopes to have it occupied by April 1st.

Jim Lanham made a motion to release 116 W Third Street from UBO's. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce stated a property maintenance letter was sent to the occupants and owner of 225 E Third Street. John Kuiper stated there is significant progress in cleaning up the property. Demi Darner discussed progress being made to clean up the property. Ingrid Barce advised Darner's they will not need to return for a hearing due to inspector stating property maintenance letter orders were complied with.

Ingrid Barce stated UBO for 131 E Fourth Street currently has no movement due to not being able to locate the property owner. She will continue to try and locate the owner and keep the council updated.

Ingrid Barce discussed the property at 129 E Fourth Street. Property was recently purchased by John Laswell. A roofer has been hired and progress is being made. Mr. Laswell has been asked to provide an update in April after roofer has completed work.

Ingrid Barce discussed property complaints at 208 Tami Lane. John Kuiper stated nothing concerning about this property. Ingrid advised to release.

Jim Lanham made a motion to release. Brian Jordan seconded the motion. Voted and passed.

Ingrid Barce discussed property complaints on 133 E Fourth Street. John Kuiper stated some recent progress has been made to clean up the property but that there are some concerns relating to the house. John will attempt to contact Jim Ransom. Ingrid will send another property maintenance letter.

Council requested Jerry Lee Lewis property be placed on UBO listing.

Ingrid Barce closed the UBO.

Vickie Strickler discussed the safe haven baby box. The cost of the baby box alone is \$12,000 with an additional \$4,000-\$7,000 for installation and security. There is an annual membership fee of \$300.00. There are currently two grants being worked on that would provide \$11,500.00 towards the cost and local communities are going to be visited to ask to partner with the Williamsport Fire Department as well. Requesting support from the Town for grant writing purposes.

Jim Lanham made a motion for the Town to support the safe haven baby box. Paul Coffman seconded the motion. Voted and passed.

Vickie Strickler discussed the summer ball program and requested the Town pay for the insurance premium again this year.

Paul Coffman made a motion to pay up to \$1,200.00 for insurance for the summer ball program. Jim Lanham seconded the motion. Voted and passed.

Vickie Strickler stated that Sentry Roofing has agreed to install a new roof at no cost to the Town on the small pavilion at the softball field this year. However, the concession stand at the

softball diamond also needs a new roof. Two quotes were provided; for a metal roof for only the concession stand through Interstate Builders is \$3,285.00; a second quote for the pavilion and concession stand for a shingled roof with Chris Davis roofing came in at \$5,800.00. The cost would be less if the pavilion was taken out of the quote.

Paul Coffman made a motion to approve the quote from Interstate Builders to roof the concession stand at diamond #1. Jim Lanham seconded the motion. Voted and passed.

Vickie Strickler stated the permanent fence at diamond # 1 is complete and came in under budget and is requesting that the Town allow the remaining amount originally approved for the fence by the Town, now go towards the cost of a fence around the batting cage. The cost is approximately \$4,000.00 and would like to see if the Park Board will provide the additional \$2,000.00. Tabled for February.

Vickie Strickler discussed lighting at the softball field. REMC will be donating the poles and the ball program will provide the lights and is requesting the Town crew set the poles and provide the cost of wiring and labor.

Vickie Strickler stated the amount raised for the new Warren County Community Pool is now at \$3,104,952.42 She will provide an update in February on the grant through the Health Department.

Vickie Strickler discussed security cameras at the park. Mike Hutchison stated he will discuss and get a quote from Keller PC.

Miles Stucky discussed the upcoming public Park Board meeting on Wednesday, January 25th.

Miles Stucky stated the stairway project is about to get under way and asked for Council input on colors for railing and panels.

Ryan White stated the Park Board will be sending out a public input survey concerning Town parks with the February utility bills.

Kevin Strickler discussed DocuSign for INDOT. Ingrid Barce presented an ordinance to the Council.

Jim Lanham made a motion to nominate Brian Jordan as the designated signer on DocuSign for INDOT related items. Paul Coffman seconded the motion. Voted and passed.

Kevin Strickler discussed the trade in program through Bobcat for the mini excavator and track loader. Council agreed to continue with the program.

Kevin Strickler discussed the PFAS Cost Recovery Program.

Paul Coffman made a motion to join the cost recovery program. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler stated that the Town of Williamsport's electric department was chosen as IMEA's 2022 recipient of the safety award of excellence for small utility systems in Indiana.

Ted Latoz discussed trespassing vandals from the Town parks.

Wade Armes discussed the garage doors at station 1 and provided the council with a quote from Wabash Overhead Doors for receiver antenna extension and keypad entry in the amount of \$953.32.

Paul Coffman made a motion to accept the quote from Wabash Overhead Doors in the amount of \$952.32. Brian Jordan seconded the motion. Voted and passed.

Wade Armes discussed the garage doors at station # 2 and provided the council with a quote. Tabled for later.

Wade Armes stated he is working on getting quotes for the shower and loft addition at station #1.

Wade Armes discussed moving a hydrant at the EMA building for training purposes.

Wade Armes advised the Council that one of them needs to be appointed to the Williamsport Fire Protection Territory Board.

Paul Coffman made a motion to appoint Jim Lanham to the Williamsport Fire Protection Territory Board. Brian Jordan seconded the motion. Voted and passed.

Mike Hutchison discussed the salary ordinance.

Paul Coffman made a motion to appoint Brian Jordan as the 2023 Williamsport representative for the Solid Waste Board. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to appoint himself as the second 2023 representative for Williamsport for the Solid Waste Board. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to appoint Brian Jordan as the 2023 KIRPC representative for the Town. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham discussed the Town having rate studies done for the Town's utility rates. Paul Coffman stated he would solicit bids from several firms for rate study costs.

Paul Coffman stated that Enterprise has partnered with Watson's in Attica for general maintenance for Town vehicles.

Paul Coffman discussed having new contracts drawn up between the Town and 4-H Board and the Town and the Senior Center for property and building maintenance. Ingrid Barce will review the old contracts and discuss revisions with the Council.

Amy Cushman presented the Council with leak adjustments totaling \$2,872.47. Council agreed to allow an adjustment on Jennifer Walter's account once two month's average can be established.

Jim Lanham made a motion to approve leak adjustments as presented. Brian Jordan seconded the motion. Voted and passed.

Melinda Story advised that the First Net account through AT&T that Vickie Strickler was going to use at the pool and was going to be canceled is now being used by Wade for the fire department. The Town will begin charging the fire department for this service.

Ingrid Barce advised the Council the last easement needed for the water project has now been signed by the nursing home.

Ingrid Barce stated she will need to do a review of the Fire Department section of the Town Code with the Council and Wade Armes and discuss repealing it.

Jim Lanham made a motion to adjourn. Paul Coffman seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael B. Hutchins
W. B. [Signature]
President
[Signature]
Member
James E. Lanham, 1
Member