

A meeting of the Town Council of the Town of Williamsport was held at 5:30 p.m. on Thursday, November 16, 2023 at the Warren County Learning Center with the following present – Council President, Brian Jordan, and Council Member Jim Lanham, also present were Mike Hutchison-Clerk Treasurer and Amy Cushman.

Brian Jordan called the meeting to order.

Brian Jordan made a motion to approve the October Disconnect Hearing minutes. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to approve all remaining disconnects presented. Brian Jordan seconded the motion. Voted and passed.

Brian Jordan made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael Hutchison
President
W. B. [Signature]
Member
[Signature]
Member
James E. Lanham
Member

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, November 16, 2023 at the Warren County Learning Center with the following officers present – Brian Jordan, Council President and Council Member Jim Lanham Also present were Mike Hutchison-Clerk-Treasurer, Ingrid Barce-Town Attorney, Amy Cushman, Melinda Story, Kevin Strickler, Vickie Strickler, Wade Armes, Gene Snoeberger, Sharon Hutchison, Lorenda Tidd, Marianne Whorrall, and Olivia Yarborough.

Brian Jordan called the meeting to order.

Jim Lanham made a motion to approve the October meeting minutes and claims. Brian Jordan seconded the motion, noting a name correction needed. Voted and passed.

Brian Jordan made a motion to waive insurance premiums for the Town employee currently off due to a work-related injury. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce discussed the permitting process for the Town. She will recirculate information to the Council and have more information at the December meeting.

Ingrid Barce stated there are no UBO Hearings set for November. She will be reviewing properties with John Kuiper after Thanksgiving and will discuss again at the December meeting.

Vickie Strickler discussed a matching grant she is working on for the Summer Park Program and requested the Town increase their annual donation from \$2,000.00 to \$2,500.00.

Jim Lanham made a motion to increase the Town's donation this year to the Williamsport Summer Park Program to \$2,500.00. Brian Jordan seconded the motion. Voted and passed.

Brian Jordan stated the Town was awarded \$700,000.00 for the IDNR Grant applied for to help fund the new pool. He will go to the County Commissioner's meeting on Monday to provide an update.

Amy Cushman discussed installing temporary speed bumps around Williamsport Town Park during high traffic months.

Kevin Strickler discussed the Community Crossing Matching Grant. The Town was awarded grant funding for 2023. The total engineering estimate for the project is \$629,932.00. The grant match awarded to the Town would be \$472,449.00 and the Town funded amount would be \$157,483.00. These amounts are subject to change based on final costs. HWC is working on application submission for the Lincoln Street project for 2024 CCMG funding.

Brian Jordan stated paving that needs completed as part of this year's CCMG project has been postponed until spring 2024 due to temperatures. No penalties will be added for failure to meet deadline.

Brian Jordan provided an update on the new Town Hall remodel.

Amy Cushman presented the Council with leak adjustments.

Jim Lanham approved leak adjustments as presented. Brian Jordan seconded the motion. Voted and passed.

Amy Cushman discussed postponing December utility disconnections.

Jim Lanham made a motion to approve postponing December disconnects until January. Brian Jordan seconded the motion. Voted and passed.

Brian Jordan discussed the newly acquired Christmas displays for the Town.

Ingrid Barce discussed state statute changes for appointees of the County Health Board and Solid Waste Board.

Ingrid Barce stated the leases for the Senior Center and the Warren County 4-H Fair Board have both been signed and she is waiting to receive copies of them to finalize the process.

Ingrid Barce stated the quiet title process for the Williamsport Town Park parcels will be finalized by the end of the year.

Sharon Hutchison discussed concerns with junk vehicles in downtown Williamsport and the placement of speed limit signs on Cemetery Hill Road.

Ingrid Barce stated the issue with the junk vehicles is in the process of being corrected.

Brian Jordan made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST

Michael A. Hutchison

W.B. [Signature]
President

[Signature]
Member

James E. Lanham
Member

A Special meeting of the Town Council of the Town of Williamsport was held at 2:00 p.m. on Monday, November 27, 2023 at Bactrian, LLC with the following officers present – Brian Jordan, Council President, and Council members Paul Coffman and Jim Lanham. Also present were Clerk-Treasurer, Mike Hutchison, Amy Cushman, Melinda Story, Kevin Strickler, and Ted Latoz.

Brian Jordan opened the special meeting.

The purpose of the special meeting is to discuss year-end business for the Town.

Council discussed Town employee and elected officials' wages and salaries.

Paul Coffman made a motion to increase all Town employee and elected official's wages and salaries 6%, with an effective date of December 23, 2023.

Mike Hutchison stated he is still waiting to hear back on health insurance quotes.

Jim Lanham made a motion to increase the Council President's salary \$100/month in addition to the 6% increase already approved. Paul Coffman seconded the motion. Brian Jordan abstained. Motion carries.

Melinda Story stated the Town's monthly insurance premiums are increasing in 2024 on employee health, life, and AD&D by \$1,861.46/month.

Paul Coffman made a motion to leave employee insurance premiums the same for 2024. Jim Lanham seconded the motion. Voted and passed.

Brian Jordan made a motion to approve the 2024 Holiday Schedule. Paul Coffman seconded the motion. Voted and passed.

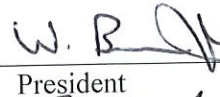
Paul Coffman made a motion to approve the 2024 Town Meeting Schedule. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham made a motion to adjourn the meeting. Paul Coffman seconded the motion. Voted and passed.

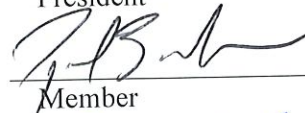
With no further business to come before the Council, the meeting was adjourned.

ATTEST


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President


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Member


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Member